

# INSTRUCTIONAL FORM

Attachment B

## POST & BID POSITION ANNOUNCEMENT Bargaining Units 1, 4 and 11

1. Reference #: 03-7-104 2. Position Number: 903-201-3175-xxx 3. Date of Posting: 09/20/2006
4. Classification: Transportation Engineering Technician 5. Salary Range: \$3155 – \$4,4609
6. Pay Differentials That Apply To Position: N/A
7. Working Hours Of Position: Between 6:00 A.M. to 6:00 P.M., Monday through Friday.
8. District/Division: NR Design & Engr Svc Section: Surveys-North (Unit 309) Geographic Location: Marysville, CA  
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) **Determination for relocation will be made by Hiring Supervisor.**

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):  
<http://www.dpa.ca.gov/textdocs/specs/s3/s3175.txt>
- B. Technical & Professional Skills & Abilities:  
Fundamental surveying, mathematics, and basic science as applied to surveying; methods of precise survey measuring; use and adjustment of precision surveying instruments; procedures, equipment, and materials used in surveying, including conventional and state of the art; mapping and drafting techniques; mathematics and procedures used in plane surveying; computer applications and usage; Code of Safe Surveying Practices; monumentation of facilities; construction and right of way procedures and policies as they relate to surveys. Interpret the less difficult survey calculations; research and compile evidence and documentation for boundary determination; do mapping and drafting; ability to make analytic judgments pertaining to all phases of nonprofessional land surveying.
- C. License and/or Certification Requirements:  
Valid CA Drivers License.
- D. Physical Abilities to Perform Essential Functions:  
Nearly all work assigned is in the field in remote areas, usually under very noisy conditions along the traveled way of highways within very close range of high-speed traffic and heavy equipment in heavy construction zones. Work must be performed in all weather conditions; including high heat and freezing cold. Must use heavy-duty work clothes and safety boots. Manual labor can be expected to be intense. Position requires using cutting tools to clear brush, which can be dense and could include poison oak. Survey locations are often set in tick infested terrain. Incumbent can expect to drive survey stakes and markers with sledgehammers for extended periods. Extensive walking, often over steep and uneven terrain, while transporting stakes, supplies, and equipment is necessary.
- E. Other Departmental Requirements:  
Will have contact with the traveling public during signing and traffic control operations on the highway; with property owners at field locations and redirects all inquiries to the Party Chief, requests information from other departments as directed by the Party Chief, and with other governmental agencies and the public.
- F. Duty Statement/Description of Duties:  
See Duty Statement

10. Final Date and Time for Receiving Bid: 10/04/2006

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Trisha Benson  
Address: 703 B Street, Marysville, CA 95901  
Telephone Number: (530) 741-5323  
FAX Number: (530) 741-4111  
E-mail Address: [Trisha\\_Benson@dot.ca.gov](mailto:Trisha_Benson@dot.ca.gov)

12. Window period employee must be available for contact (**Unit 1&4 Only**): From: \_\_\_\_\_ To: \_\_\_\_\_  
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

13. Expected Reporting Date To Position (**Unit 11 Only**): 10/20/2006  
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)